



# **MADISON-GRANT UNITED SCHOOL CORPORATION**

Scott Deetz, Ph. D., Superintendent      Bengamin Mann, CFO      Steve Vore, Assistant Superintendent  
Kristy Drewitz, Transportation      Teresa Riggs, Payroll      Allison McGuire, HR/Benefits      Anna Richards, Grants Coordinator

*Inspire, challenge, and cultivate excellence in every Argyll.*

01/05/2023

Dear Employee,

Effective immediately, accidents that occur during services performed for the Madison-Grant United School Corporation must be reported to our 24/7 Nurse Triage Program (855-262-9879) and Allison McGuire via email (amcguire@mgusc.k12.in.us). Some injuries may not require treatment from a health facility but we will still need the accident/injury reported. The 24/7 triage nurse will provide guidance on finding a medical facility if needed, obtaining return-to-work documentation, and begin appropriate documentation of your injury for work related accidents.

DO NOT give any health facility your private health insurance information for a workman's comp injury.

It is very important that you follow the above protocol when receiving treatment. Failure to do so could result in the insurance company denying your medical claim.

Thank you in advance for your help!

Allison McGuire

HR/Benefits Coordinator

Madison-Grant United School Corporation Administration Office

Phone: 765-536-0008